

Delinquent Earned Income Tax INFORMATION SUPPLEMENT



If you believe that the information on your Delinquent Earned Income Tax notice is incorrect, please complete and submit a separate form and required documentation for each taxpayer listed on your notice. Form submission instructions are at the bottom of this page.

Name(s):					
Phone Number:		Account Number:		Invoice Number:	

Check all reasons that apply and submit with requested documentation.

Non-Resident or Part-year Resident Provide the information requested below with copies of all W2s for the tax year(s). List ALL addresses lived in for the entire tax year(s); if more space is needed, submit additional forms.

Dates lived (MM/DD/YY)	Address	City	State	Zip
/ / to / /				
/ / to / /				

Changed Employers Provide the information requested below with copies of all W2s for the tax year(s). List ALL employers for the entire tax year(s); if more space is needed, submit additional forms.

Dates worked (MM/DD/YY)	Employer Name
/ / to / /	
/ / to / /	

Income/Profits are not taxable Provide filing documents for all income and profits (W2s, 1099s, RK-1s, K-1s, Schedule Cs, Schedule Es, Schedule Fs, etc.) and PA-40 (State Return)

Income/Profits were not reported correctly Provide filing documents for all income and profits (W2s, 1099s, RK-1s, K-1s, Schedule Cs, Schedule Es, Schedule Fs, etc.) and PA-40 (State Return) or Amended PA-40, if applicable.

Was withheld on W2(s) Provide W2s showing all reported income and local withholdings for the tax year(s).

Worked and paid taxes Out-of-State Provide filing documents for all income and profits (W2s, 1099s, RK-1s, K-1s, Schedule Cs, Schedule Es, Schedule Fs, etc.) and PA Schedule G-L and/or all state returns filed.

Worked and paid taxes in Philadelphia Provide filing documents for all income and profits (W2s, Philadelphia NPT Form, etc.)

Already paid these taxes Provide receipt, canceled check, confirmation, or supporting document showing these taxes were paid.

Military Exemption Provide the following information for the tax year:

W2 FEIN Number		Drill Pay Rate	\$
Total Active Duty Days		Total Active Duty Pay	\$

Return the completed form and requested documentation

Online	Mail	Fax
Pay.KeystoneCollects.com <i>*Have your invoice number available.</i>	Keystone Collections Group PO Box 499 Irwin PA 15642	(724) 978-2871

Once submitted, allow time for processing. Keystone will review all documents and notify of the results by mail. Failing to complete this form in its entirety or not providing the requested documentation for each reason selected can delay processing. Additional information may be required to clarify, verify, or support this application.

Information received by the Tax Officer is considered CONFIDENTIAL and for official purposes relating to the collection, administration, and enforcement of the tax.