



EMPLOYER QUARTERLY RETURN

Local Earned Income Tax Withholding

You are entitled to receive a written explanation of your rights with regard to the audit, appeal, enforcement, refund and collection of local taxes by contacting your Tax Officer.

Check if making any corrections to **EMPLOYER'S** Name & Address

File ONLINE at <https://Business.KeystoneCollects.com>

EMPLOYER BUSINESS NAME (Use Federal ID Name)			
EMPLOYER BUSINESS LOCATION - STREET ADDRESS (No PO Box, RD or RR)			
SECOND LINE OF ADDRESS			
CITY OR POST OFFICE		STATE	ZIP
WORKPLACE LOCATION (Provide the name of your City, Borough, Township)		PHYSICAL ADDRESS OF WORKPLACE LOCATION	
COUNTY	BUSINESS PHONE NUMBER	BUSINESS FAX NUMBER	
EMPLOYER PSD CODE	FEDERAL EIN OR SOCIAL SECURITY #	ACCOUNT NUMBER	YEAR AND QUARTER

INCLUDE ONLY W-2 WAGE EARNERS FROM BUSINESS PAYROLL - USE EMPLOYEE STREET ADDRESS (No PO Boxes)

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>1. Total Earned Income Tax Withheld</td><td>\$</td><td></td></tr> <tr><td>2. Credit or Adjustment (attach detail)</td><td>\$</td><td></td></tr> <tr><td>3. Total of Earned Income Tax Due (line 1 minus line 2)</td><td>\$</td><td></td></tr> <tr><td>4. Total Payments Made this Quarter</td><td>\$</td><td></td></tr> <tr><td>5. Adjusted Total of EIT Due (line 3 minus line 4)</td><td>\$</td><td></td></tr> <tr><td>6. Penalty & Interest (___% per month after due date x line 5)</td><td>\$</td><td></td></tr> <tr><td>7. Balance Due with Return (Add lines 5 and 6)</td><td>\$</td><td></td></tr> </table>	1. Total Earned Income Tax Withheld	\$		2. Credit or Adjustment (attach detail)	\$		3. Total of Earned Income Tax Due (line 1 minus line 2)	\$		4. Total Payments Made this Quarter	\$		5. Adjusted Total of EIT Due (line 3 minus line 4)	\$		6. Penalty & Interest (___% per month after due date x line 5)	\$		7. Balance Due with Return (Add lines 5 and 6)	\$		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>8. Date Period Ended (MMDDYYYY)</td><td></td></tr> <tr><td>9. Total Pages of This Return</td><td></td></tr> <tr><td>10. Total Number of Employees Listed</td><td></td></tr> <tr><td colspan="2">If there has been a change of ownership or other transfer of business during the quarter, attach explanation and give name of present owner and date the change took place. <input type="checkbox"/> CHANGE <input type="checkbox"/> NO CHANGE</td></tr> <tr><td colspan="2">Do you expect to pay taxable wages next quarter? <input type="checkbox"/> Yes <input type="checkbox"/> No</td></tr> </table>	8. Date Period Ended (MMDDYYYY)		9. Total Pages of This Return		10. Total Number of Employees Listed		If there has been a change of ownership or other transfer of business during the quarter, attach explanation and give name of present owner and date the change took place. <input type="checkbox"/> CHANGE <input type="checkbox"/> NO CHANGE		Do you expect to pay taxable wages next quarter? <input type="checkbox"/> Yes <input type="checkbox"/> No	
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Under penalties of perjury, I (we) declare that I (we) have examined this information, including all accompanying schedules and statements and to the best of my (our) belief, they are true, correct and complete.

PRIMARY CONTACT INDIVIDUAL (First Name, Last Name)	
TITLE	
PRIMARY CONTACT PHONE NUMBER	PRIMARY CONTACT EMAIL ADDRESS
SIGNATURE OF PRIMARY CONTACT INDIVIDUAL	DATE (MM/DD/YYYY)

INCLUDE ONLY W-2 WAGE EARNERS FROM BUSINESS PAYROLL - USE EMPLOYEE STREET ADDRESS (No PO Boxes)

(11) EMPLOYEE'S SOCIAL SECURITY NUMBER	(12) EMPLOYEE'S NAME/ADDRESS <small>Check box if making any corrections to EMPLOYEE'S Name/Address, SSN, or Resident PSD (NO PO BOXES)</small>	(13) GROSS COMPENSATION PAID THIS QUARTER	(14) AMOUNT OF EIT WITHHELD THIS QUARTER	(15) RESIDENT PSD CODE
	<input type="checkbox"/>	\$	\$	
	<input type="checkbox"/>	\$	\$	
	<input type="checkbox"/>	\$	\$	
	<input type="checkbox"/>	\$	\$	
(16) FIRST PAGE TOTAL		\$	\$	

Make check payable to: **KEYSTONE COLLECTIONS GROUP**
 There will be a \$29 bank fee for returned payments and checks.

TOTAL Amount Enclosed \$

