

TAX INFORMATION

Northern Bedford County School District

Tax: Occupation
Tax Year: 2023

PAY ONLINE

Visit Pay.KeystoneCollects.com

2023 Occupation Tax Notice

Keystone Collections Group is the appointed Occupation Tax Collector for the Northern Bedford County School District. Below is your personal tax notice. Payment is due according to the dates and amounts shown. This tax is levied upon all adults regardless of home ownership. Employers do not withhold this tax, nor is it paid by mortgage companies. Payment is the sole responsibility of the individual. Both property owners and renters are subject to the tax.

		Face Amount (On or Before 4/15/2024)
Flat Rate Occupational Tax		10.00
Total		\$10.00

Taxes unpaid as of 12/31/2024 will be subject to statutory costs of collection.

Visit KeystoneCollects.com for current office hours and locations.

To ensure proper credit to your account, detach and return the bottom portion with your payment. Your canceled check will be your official receipt. Returned checks are subject to a \$29 bank fee.

See reverse for documentation requirements and instructions.

2023 Occupation Tax Notice

Northern Bedford County School District

SSN _____
Name _____
Address _____
City, State, Zip _____

CURRENT TAX PAYMENT VOUCHER

Pay online at Pay.KeystoneCollects.com

or

Make check payable and mail to:

Keystone Collections Group
PO Box 519
Irwin PA 15642

Check box that applies:

Face Amount	On or Before 4/15/2024	\$10.00	<input type="checkbox"/>
			Delinquent after 12/31/2024

Return voucher with payment

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Why did I receive this notice?

Occupation tax is assessed on employed individuals residing within the taxing jurisdiction.

Are tax exemptions available?

Below are your taxing district's exemptions. If you qualify for an exemption, you must file an exemption request every year.

Need help?

Visit our website KeystoneCollects.com for answers to frequently asked questions, file an exemption online or to contact us.

Para recibir asistencia en espanol, por favor llame (724) 978-2866.

NOTE: You are entitled to receive a written explanation of your rights with regard to the audit, appeal, enforcement, refund and collection of local taxes by submitting your request in writing to Keystone Collections Group PO Box 519, Irwin PA 15642 or calling (724) 978-0300 during the hours of 8am to 4pm, Monday through Friday.

Exemption Options

File online at Pay.KeystoneCollects.com or complete and submit this form along with supporting documentation to the address or fax number provided.

☐ **Age Exemption**
If you are under the age of 18 as of January 1st during the subject tax year (must be renewed yearly). Acceptable proof for Age includes Birth Certificate, Driver's License, or Passport.
Date of Birth _____

☐ **Moved / Non Resident**
If you moved out of the area prior to January 1st during the subject tax year. Acceptable proof for Move includes Change of Address Form, Deed/Lease, or Utility Bill.
Address Line 1 _____ State _____
Address Line 2 _____ Zip _____
City _____ Move Date _____

☐ **Homemaker**
If you are a homemaker as of January 1st with no other occupation during the subject tax year (must be renewed yearly). Acceptable proof for Homemaker includes State or Federal Tax Return.
Are you a homemaker? _____

☐ **Retired**
If you are retired as of January 1st with no other occupation during the subject tax year (must be renewed yearly). Acceptable proof for Retired includes Retirement Letter.
Retirement Date _____

☐ **Unemployed**
If you are unemployed as of January 1st with no other occupation during the subject tax year (must be renewed yearly). Acceptable proof for Unemployed includes Unemployment Benefits Statement.
Start Date _____ End Date _____

☐ **Minimum Income**
If you have earned or made a profit less than \$1,000 during the subject tax year (must be renewed yearly). Acceptable proof for Income includes IRS Form 1040 or State or Local Tax Return.
Annual Income _____

☐ **Deceased**
If the taxpayer has passed away prior to January 1st during the subject tax year. Acceptable proof for Deceased includes Death Certificate.
Date of Death _____