

Chester County Assessment Office
OCCUPATION APPEAL FORM

Please return to:
Chester County Assessment Office
313 W. Market St., Suite 4202
P. O. Box 2748
West Chester, PA 19380
610-344-6105
610-344-5902 (fax)
Email to: szieber@chesco.org

Any person aggrieved by their occupation tax assessment may appeal to the Board of Assessment Appeals for relief by notifying the Board in writing on or before the **first business day in September of the current year.**

If you intend to appeal, please answer the questions below and return to the address above.

UNEMPLOYED – if you are unemployed you must send a copy of your unemployment documentation or a notarized letter stating you are unemployed as of July 1st of current year.

Name: _____

Address: _____

Invoice #: _____

Tax Year: _____

Student: High School College Date of Birth: _____

Current Occupation Title or Profession: _____

Full Time Part Time

Employment status as of July 1st: _____

Description of Job: _____

Educational Requirements: _____

Signature: _____ Date: _____

Telephone #: _____

Do NOT mail to Keystone or to the Phoenixville Area School District

Only the Chester County Assessment Office is authorized to receive Appeal Form